

Borders Youth Theatre – Minutes of Annual General Meeting 2015

Annual General Meeting	Thursday 5 th February 2015
Venue	Langlee Centre, Galashiels
Time	6.30
Attendees	Jenny Miller (Acting Chair); Frances Mullan (Treasurer); Pauline Hogarth; Eula Wilkin; Clare Ivatt; Emily Fyfe (Jnr); Lucy Hogarth (Jnr); Philippa Brosnan; Jan Laing; Frances Teckkam; Andrew Findlay;
Arrived at 7pm	Claire Beattie; Kat Gollock; Neil Gentleman; David J Bisset.
Apologies	Tim Wilcox; Jo Maben; Oli Bisset; Kai Peacock; Amanda Glasgow; Lewis Teckkam
Minutes Secretary	Judy Collins

Item	Detail	Action by:
1	Welcome and Introduction: Jenny welcomed everyone to the meeting. Everyone introduced themselves.	
2	Minutes of last Annual General Meeting held on 13th December 2013 Copies of minutes were distributed. Eula proposed and Frances T seconded that they be accepted as a true account.	
4	Matters Arising: There were no matters arising.	
5	Chairperson's Report: Jenny went through a Trustee report dated up to 31 st August 2014. A copy of this is attached. David gave out copies of the Chair report up to the same date.	
6	Treasurer's Report: Frances M gave out a copy of her report and accounts, copies of which are attached. She reported that the accounts had been signed off and inspected by an independent examiner and passed. They will go to OSCR in May. Frances went through the main points of the report. She stated that we would need to have at least 12 youngsters per workshop in order for them to be self funding. Andrew Findlay asked if there was a deadline on the Robertson Trust funding. Jenny explained that they were aware that there are issues and it may be possible to ask them for more flexibility. Claire I asked for an overview of the Project Co-ordinators role and Jenny gave a brief explanation. It was agreed that we need a business plan. We have one at present (copy attached), but this was drawn up by Michael Richardson and subsequently revised by Kai. However, it was agreed that a new plan should be drawn up. Jan from The Bridge said they would be happy to help with this. Judy to attach a copy of the original plan drawn up by Mark Douglas and David B.	JC
7	Proposals: The Future of BYT: Jenny read through the letter which had been sent to all concerned and explained the motions therein. (Letter attached). A vote was taken on each motion: Motion 1: No Votes Motion 2: Unanimously carried. We need to have 8 people on the Board by 30 th April in order to go forward.	

<p>8</p>	<p>Election of new Trustees/Office Bearers:</p> <p>The existing Trustees agreed to remain on the Board, together with Philippa Brosnan. Tim Wilcox had put forward his wish to be a Trustee.</p> <p>Also Claire Beattie and Jo Maben. Ceri Hunter would be willing to sit on the new board as an advisor.</p> <p>Neil Gentleman offered to be on the Board.</p> <p>That makes a possible 10 members.</p> <p>Frances T suggested that we could have a member in each town who could co-ordinate with the workshop leaders. It was felt this was a good idea.</p> <p>David said that Patricia Hitchcock (formerly a trustee of the Rowantree Theatre), would most likely be willing to join BYT Trustees.</p>	
<p>9</p>	<p>Any Other Business:</p> <p>Everyone agreed that the priority was for fund raising. Andrew Findlay, although not wishing to be on the Board, was willing to help with this.</p> <p>There was discussion as to whether we would take "Eidelweiss Pirates" to Inverness, but it was agreed that we would have to look at the finances and see how much money has been raised towards this, before a decision could be made.</p> <p>David asked if the current charitable status would need to be terminated before the new SCIO could operate. Jan said that it could run alongside for a while as long as the name was changed slightly (perhaps adding "The" to the front of "Borders Youth Theatre").</p> <p>There was discussion regarding support for those who are unable to pay for workshops. Frances M said that part of the SBC funding includes £1,500 towards a bursary covering this. The management of this needs to be tightened up.</p> <p>A new constitution needs to be drawn up for the SCIO and people were asked if they could look through the existing constitution and put forward their thoughts and recommendations.</p>	
<p>Next Meeting</p>	<p>The next meeting will be at 7pm on Thursday 26th February at Borders Social Enterprise Rooms, St Boswells.</p>	